



Welcome to Lock – your path to the future! Our **employees are the center of our success.** That's why we attach great importance to welcoming talented and committed young people into our ranks.

Warehouse Shipping Associate (f/m/d) in Vollzeit

With the development, production and sale of drive systems and system solutions for greenhouse, barn and glass construction as well as for lifting and automation technology, we are the market leader for a wide range of applications for our customers. As an owner-managed family business, we live a sustainable and team-orientated corporate culture.

What you can expect

- Maintaining and organizing the USA warehouse
- Creating shipping and transport documents
- Receiving, storing, preparing, loading and shipping freight
- Processing inventory and maximizing the use of warehouse space
- Inspect, verify, load, store and pick inventory to fulfill customer orders
- Processing order and deliveries in our ERP System
- Preparation and follow-up of quotations
- Assistance and support for technical sales
- Collaboration in customer development
- Support with the introduction of new products and price adjustments
- Telephone support and advice for our customers and users of our products and services
- Active collaboration in marketing, e.g. at trade fairs and events

What we expect

- Good knowledge of ERP systems
- Knowledge of dispatch processing experience with UPS World Ship
- Experience and knowledge of international shipments including customs issues
- Experience of power tools and forklifts
- MS Office skills and knowledge of a CRM system
- Strong communication skills and team spirit
- Distinct customer-oriented thinking and acting
- Able to lift 50lb comfortably and regularly
- Independent, reliable and goal-oriented way of working, as well as organizational and structured working methods
- High resilience and open to change
- Representative, proactive, open and outgoing demeanor - you enjoy working with people

What we offer

- An attractive salary package

- Ability to work M-F 7am – 4pm or 8am – 5pm,
- An interesting position in a modern family-run company with long-term work prospects
- An intensive induction program with a mentoring concept
- Unique Lock culture with company events
- Mutual trust and respectful interaction with one another - these are our values

If you want to develop in a successful company, then send us your detailed application document – even your skill set only meets part of the listed requirements.

Your questions will be answered by Jeanette Lock via email at zukunft@lockdrives.com

Ansprechpartner: